

**2007 Summer Field Program  
Registration Instructions**

**NEW TRANSFER STUDENTS:**

1. Apply for admission to MSU online – [www.msstate.edu](http://www.msstate.edu) Link to Prospective Students.
2. Submit official transfer transcripts to the MSU Admissions Office by **March 5<sup>th</sup>**. Submit a second official transcript after the Spring semester is over indicating final Spring grades to MSU Admission's or your account will be put on hold.
3. Submit an application for Summer Field Program along with a set of transcripts (can be unofficial) to the CFR Academic Affairs by **March 5<sup>th</sup>**.
4. Submit your immunization records to the MSU Health Center before **March 5<sup>th</sup>**.
5. After the MSU Admission's office has granted you a "clear" or an "admit contingent" status and the CFR Academic Affairs Office has received your Summer Field Program application and transcripts, you will receive a confirmation card from Academic Affairs.
6. After you receive your confirmation card, call 662.325.2624 to make an appointment on **April 4 or April 5** to pre-register. Consult with your community college advisor about making an appointment. Group appointments from community colleges are preferred.
7. **ALL** Holds must be taken care of before you can pre-register for the Summer Field Program.
8. You will have an opportunity when you visit campus for pre-registration to have your MSU Student ID card made. This card will give you access to Thompson Hall after hours.
9. Your car tag number is required to purchase a parking decal. You will be able to secure this decal the day of pre-registration. This decal is for Summer; another decal is required for Fall.

**FOR MSU AND TRANSFER STUDENTS:**

1. Pay tuition fees at the Cashier's Office in Garner Hall.
2. Have all required equipment. Pick up course material/books at the MSU Bookstore.
3. **Pack lunch everyday – including the first day. Bring a lot of water.**
4. Complete or update the Student Information Form in the Academic Affairs Office.
5. Notify the Academic Affairs Office if your medical form needs to be updated.
6. You must be enrolled in Summer Field Program to be allowed to participate in first day activities. **Lecture begins promptly at 8:00 a.m.**